附件1

**2023-2024-2学期期末教学检查表**（各教学单位检查所属教师教学工作用表）

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| 教师  姓名 | 授课任务完成情况 | 授课材料上交情况（授课计划、教案等） | 试卷批阅质量评价得分 | 试卷合订本及过程性考核相关佐证材料 | 非试卷形式考试材料合订本及过程性考核相关佐证材料 | 教学实习环节考核记录表合订本 | 成绩录入及任课教师签名（手签）的学生成绩单上交情况 | 其它档案材料 |
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